



SAFEGUARDING POLICY STATEMENT

Safeguarding children and young people in our dance school is EVERYBODY's responsibility.

CHILD in England, Northern Ireland and Scotland, child refers to anyone under the age of 18. In Scotland, an individual becomes an adult on turning 16 years old. However, the definition of 'child' varies according to legal context. This is made explicit in the relevant statutory guidance. For this safeguarding document, by child, we are referring to anyone under the age of 18 years old.

SAFEGUARDING AND CHILD PROTECTION in England, Northern Ireland and Wales, these terms are both defined in statutory guidance. Whilst the definitions differ slightly, the main principles are aligned. In Scotland, safeguarding is not defined in statutory guidance but child protection is defined as protecting a child from abuse or neglect.

SAFEGUARDING CONTACTS

Information for parents

This document contains the key safeguarding information that you, the parents or carers, need to know about child protection in our sports club.

Name of club/organisation:

KINESISdance

Our Safeguarding Policy, which contains all of our procedures to keep your children safe, can be found at the following location:

Location of Safeguarding Policy:

Orchard Park Community Centre – Box folder in kitchen

Any concerns or questions you have, no matter how minor, should be directed at our dedicated Safeguarding Lead/ Welfare Officer. You can contact them at any time.

Name of safeguarding lead/welfare officer:

Helen Brown

Email:

hello@kinesisdance.co.uk & kinesisdance@hotmail.co.uk

Telephone:

07886440154

TEACHING TEAM

- Helen Brown (Principal & Teacher) _____
- Janine Hart (Acro Teacher) _____
- Claire Blaze (Musical Theatre Teacher) _____

- Maisie Bone (Class Assistant) _____
- Ruby Hall (Class Assistant) _____

KINESISdance's Safeguarding Policy / Statement



A core part of our work involves children, young people, teaching classes & workshops and organising performances and group events. We deliver dance both in and out of school settings. Our ethos is that dance should be accessible to all, and provide both adults and children with the opportunity to grow their love for dance in a non-competitive setting. KINESISdance brings dance to a wider audience through school workshops and events, and aims to encourage creativity and expression within school and community settings.

KINESISdance's Safeguarding Policy applies to all staff and freelance teachers & artists working within the dance school, including cover staff, class assistants, and those working on a voluntary basis.

KINESISdance will take every reasonable step to ensure that children & young people are protected in the following ways:

- when staff are directly involved in the delivery of a class, rehearsal, workshop, performance, or any other activity on behalf of KINESISdance.
- To provide staff, volunteers and freelance practitioners who work on behalf of KINESISdance as well as children, young people, and their families, updates understanding of the key principles that guide our approach to safeguarding.

KINESISdance believes that:

- Children, young people and vulnerable adults should never experience abuse of any kind
- We have a responsibility to promote the welfare of all children & young people

We recognise that:

- The welfare of children & young people is paramount in all the work we do and in all the decisions we take
- All children & young people, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation have an equal right to protection from all types of harm or abuse

We will seek to keep children & young people safe by:

- Valuing, listening to and respecting them
- Ensuring all staff and volunteers working for or representing KINESISdance are appropriately trained and/or informed of our Safeguarding Policy.
- Adopting safeguarding best practice through our policies, procedures and codes of conduct
- Recruiting and selecting staff safely, ensuring all necessary checks are made
- Recording, storing and using information professionally and securely, in line with GDPR legislation and guidance
- Using our safeguarding procedures to share concerns and relevant information with agencies who need to know
- Using our procedure to manage any allegations appropriately
- Creating and maintaining a culture of appropriate and positive behaviour amongst children and young people taking part in our activities
- Ensuring that we provide a safe physical environment for all activities by applying health and safety measures in accordance with the law and regulatory advice
- Building a positive safeguarding culture where staff, children, young people and adults treat each other with respect and are comfortable about sharing concerns

EMERGENCY CONTACTS



Urgent help and advice

Police

If a crime is in progress or you feel that you or anyone else is in immediate danger then you should call emergency services immediately on 999 . If you believe a crime has been committed this can be reported to the police by calling 101 or online: <https://www.police.uk/pu/contact-the-police/report-a-crime-incident/> You can also contact CrimeStoppers to report a crime anonymously. They will pass the information about the crime to the police.

www.crimestoppers-uk.org/ | Telephone 0800 555 111

Childline

Childline is a free, private and confidential service to help anyone under 19 in the UK with any issue they're going through. You can talk about anything. Whether it's something big or small, they have trained counsellors to support you.

www.childline.org.uk | Telephone 0800 11 11

NSPCC

If you are worried about a child, even if you are unsure, you can contact NSPCC's professional counsellors for help, advice and support.

www.nspcc.org.uk | Telephone 0808 800 5000

HOW TO REPORT A CONCERN



Incident report form

Your details

Name:

Position/relation to child:

Phone number:

Address:

Email:

Contact details for welfare officer

Name:

Email:

Phone number:

Child details

Name:

Date of birth:

Sex: M ☐

F ☐

Other relevant information about the child: (e.g. mental and physical health, or any other contextual information)

Parent/guardian/carer details

Name:

Have the child's parent(s)/guardian(s)/carer(s) been informed of the incident?

Phone number:

Yes ☐ No ☐

Email:

Additional Information:

Details of the concerns/allegations

Are you reporting concerns raised by: Yourself ☐ or Someone else ☐

If reporting concerns raised by someone else, please provide additional information:

Name:

Position / Related to child

Phone number:

Address:

Email:

Date and time of incident:

Date and time of allegation:

Actions taken to date: (please give details of who else has been informed, including parents where appropriate, and any relevant contact details)

Details of the incident or concern

Details of the concern: (be clear which details are fact and which are speculation. Remember to record any injuries)

Details of who was involved: (include any witnesses and any people who are allegedly involved in the abuse/harm)

What the child said, if applicable: (remember to use their exact words)

Signed:

Date: